

MINUTES OF MEETING

Steering Committee meeting of the project “Implementation of action plan for a sustainable An Giang province” cooperating between An Giang and Sweden

At 14:00 p.m on 18th, 2020 in Meeting room No. 1 – An Giang Provincial People’s Committee (PPC), there were open Steering Committee meeting between An Giang and Piteå, Sweden. Mr. Nguyễn Việt Trí, Director of Natural Resources and Environment Department, Deputy Chairman of An Giang – Sweden cooperation program monitored the meeting in An Giang’s side (was commissioned by Mr. Trần Anh Thư – vice chairman of People’s Committee of An Giang province) and Ms. Brith Fäldt, Head of Monitoring Committee chaired the whole meeting. Detail as followings:

I. PARTICIPANTS

(full list of participants in appendix)

II. CONTENT

1. Opens the meeting - Brith Fäldt

The meeting was opened by participants introduction and updated covid-19 on both side. It followed agenda which had agreed on both side before.

2. Got through Minutes from the last Steering group meeting

Members attending the meeting got through the meeting minutes of the Steering committee dated June 5, 2020.

3. Updated activities in An Giang:

Mrs. Phạm Ngọc Xuân, Director of An Giang – Sweden Project Management Unit (Project Management unit) reported progress and results of implementing activities from 2018-2020, with focussing on what done in An Giang in 2020 and what must be prolonged to implement in 2021.

4. Discussion and decision about prolonging the projects “Implementation of action plan for a sustainable An Giang province” and new proposal

Some activities were affected and postponed due to covid-19 and we should follow its development carefully. Detailed activities plan must be discussed later, especially dissemination workshop and annual meetings in Piteå and An Giang.

New ideas on enhance responsibility of citizens by paying fee for waste treatment and building Feasibility study (F.S) for entrepreneurs in small

scaled as well as building small scaled incinerator in rural areas will be discussed for new project proposal.

Small and medium enterprises in An Giang needs support for building of capacity on commercialize products and financial management. Therefore, project should focus on these weaknesses in trainings.

An Giang also need support from Piteå's side on expanding market for paddy mushroom.

5. Conclusion and Closing of the meeting

After presentations, comments, sharing ideas of Steering Committee's members from two sides, Steering Committee's members agreed on following conclusion:

- approved the content of the activity plan for 2021 including the present project ("Implementation of action plan for a sustainable An Giang province") and the expansion period as report of Project Management unit.
- An Giang's project members had an excellent work on the project's activities (demonstration programs, information communication, workshops and trainings, etc). However, new ideas outside the present project's objectives should be carefully discussed. Project leader suggested that we can put the above ideas in the new project outline.
- Agreed on setting up another Steering Committee meeting on 26 February 2021 among core members of the project. Project's members will have distant meetings until they can meet face to face again.

The meeting was successful with straightforward, open sharing as well as mutual trust. The meeting ended at 16:00 pm on the same day./.

An Giang, December 18th, 2020

Chairwoman of the meeting



Brith Fäldt
Head of Monitoring Committee

Appendix 1

LIST OF PARTICIPANTS

1	Ms. Brith Fäldt	Piteå Municipality, Head of Monitoring Committee
2	Mr. Anders Lundkvist	Deputy mayor of Piteå Municipality
3	Mr. Bo Wiberg	Project leader
4	Prof. Jan Dahl	Luleå University of Technology, member of Monitoring Committee
5	Mrs. Åsa Wikman	Head of Environmental and health protection, member of Monitoring Committee
6	Jonas Lindberg	Chairman of Piteå Science Park
7	Nguyễn Việt Trí	Director of Natural Resources and Environment Department, Deputy Chairman of An Giang – Sweden cooperation program
8	Huỳnh Công Huấn	Director of Department of Foreign Affairs - member of An Giang – Sweden cooperation program
9	Nguyễn Sĩ Lâm	Director of Agriculture and Rural Development Department, member of An Giang – Sweden cooperation program
10	Phan Thị Yến Nhi	Deputy Director of Science and technology Department - member of Monitoring Committee
11	Nguyễn Thị Minh Thúy	Director of Construction Department
12	Nguyễn Thị Vân Hà	Dean of Environment faculty, Ho Chi Minh City University of Natural Resources and Environment - member of Monitoring Committee
13	Nguyễn Tuyết Giang	An Giang University
14	Trang Công Cường	Head of Economics Division, Office of the provincial People's Committee
15	Lê Phước Dũng	Chairman of Châu Thành District People's Committee

16	Nguyễn Bảo Sinh	Deputy Chairman of Long Xuyên city People's Committee
17	Phan Thanh Liêm	Urban management Division of Long Xuyên city
18	Hồ Thị Kim Anh	Finance Department, member of An Giang – Sweden cooperation program
19	Đoàn Đức Định	Director of Agriculture and Rural Development Division in Châu Thành district, project member
20	Cao Phan Tâm Yên	Industry and Trade Department, project member
21	Nguyễn Minh Trang	Agriculture and Rural Development Department, project member
22	Nguyễn Ngọc Mộng Kha	Department of Science and Technology
23	Trần Trường Giang	Director of IT centre of An Giang, project member
24	Phạm Ngọc Xuân	Director of An Giang – Sweden Project Management Unit
25	Trịnh Thị Kim Vô	An Giang – Sweden Project Management Unit Project member and coordinator
26	Trần Nhân Tâm	An Giang – Sweden Project Management Unit Project member
27	Võ Hứa Huyền Trâm	An Giang – Sweden Project Management Unit Project member

Appendix 2

ACTIVITY PLAN 2021

The project “Implementation of action plan for a sustainable An Giang province”	
No.	Activities
I	Support implementation of action plan
1	Organize annual workshop in Vietnam for sharing experience and progress review for action plan implementation
2	Annual meetings for experience exchange in Sweden on project
3	Annual meetings/workshops for experience exchange in An Giang on project
4	Form communication programs (website, local media)
5	Meeting among Steering committee members and key departments in An Giang
II	Support establishment of cluster network between An Giang and Piteå on utilization and management rice biomass, renewable energy, increase of value chains of agricultural products and agricultural green products
1	Study visits at Center/company/farm/model of agricultural production in Vietnam
2	Workshop with focus in establish network between entrepreneurs in Piteå and An Giang (combined sightseeing/fieldtrip)
III	Support activities for rice waste to energy
1	Organize study tour to other countries focus on technology, policy and marketing experience exchange
IV	Supporting activities
1	Project evaluation
2	Annual meeting of the Steering group in Piteå
3	Annual meeting of the Steering group in An Giang
4	Dissemination workshop
5	Attending meetings/workshops/trainings, etc in Viet Nam
6	Regular Activities of Project Management Unit in An Giang
7	Propose additional activities to conduct feasibility study on small-scale incineration plants in rural areas
The expanding proposal for An Giang – Piteå cooperation	
1	Meetings/workshops in Sweden
2	Meetings/workshops in Viet Nam